APPENDIX E-113 V

PHYSICAL INVENTORY CANCELLATION/REJECT VIOLATIONS

1. INPUT DOCUMENT

  Physical Inventory Cancellation Document, DIC ZAR, appendix B-113,
Inventory Reject Document, DIC CK4, appendix B-47.

2. INPUT TO PROCEDURES DECISION CHART

  None.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

  This appendix is applicable to chapter 7 for the research, correction,
and reentry of Physical Inventory Cancellation/Reject Document
transactions which have been rejected from or generated by computer
processing. Violation Reason Codes, in alphabetical order, are listed
below. The Inventory Accounting Branch within the Directorate of Supply
Operations is responsible for processing all violations described
herein.

NOTE: DIC CK4 transactions are received from Nonaccountable Storage
activities to notify the DSC that an inventory has been canceled or
rejected. Invalid DIC CK4s will be output with one of the Violation
Reason Codes listed below. If local correction is not possible, contact
the submitting storage activity, as required, to research and correct
the violated input.

VIOLATION
REASON CODES   DEFINITION

AA   Invalid DIC.

AF   Invalid Condition Code.

AW   Invalid Management Code (DIC CK4)

AY   Invalid FSC or NSN.

BQ   Invalid Inventory Cutoff Date.

EK   Invalid Type of Inventory Code.

FC   Inventory Canceled DRO In-Process.

HQ   Control Data Elements Unmatched.

UA   Invalid Location Code.

4. PROCESSING/RESEARCH INSTRUCTIONS

    a. VRC AA.

        (1) REASON FOR VIOLATION/ERROR CONDITION

        Violation Reason Code AA indicate the DIC pos. 1-3 is incorrect or not valid for use in conjunction with RIC of an accountable storage activity in pos. 67-69 of the transaction.

        (2) PROCESSING/RESEARCH REQUIRED

        Processing personnel will validate DIC pos. 1-3 and RIC pos. 67-69. If the RIC is that of an accountable storage activity, contact the activity as identified in pos. 67-69 and advise that a DIC CK4 document was transmitted in error. The accountable storage activity will need to submit notice of cancellation of an inventory by processing a Physical Inventory Request Document, DIC DJA appendix B-504, with Management Code N.

    b. VRC AF.

        (1) REASON FOR VIOLATION/ERROR CONDITION

        Violation Reason Code AF indicates that the Condition Code (or blank entry) in pos. 71 of input document is incompatible with the type of inventory being canceled.

        (2) PROCESSING/RESEARCH REQUIRED

        Processing personnel will screen the violation document against copy of hand scribed input document and/or other inventory records to determine the correct Condition Code.

    c. VRC AW.

        (1) REASON FOR VIOLATION/ERROR CONDITION

        Violation Reason Code AW indicates the Management Code in pos. 72 of a DIC CK4 is other than E, F, G, H, or J.

        (2) PROCESSING/RESEARCH REQUIRED

        Processing personnel will contact the nonaccountable storage activity indicated in pos. 67-69 of the DIC CK4 to determine the appropriate Management Code (reason for inventory reject or cancellation).

    d. VRC AY.

        (1) REASON FOR VIOLATION/ERROR CONDITION

        Violation Reason Code AY indicates that the FSC in pos. 8-11 or NSN in pos. 8-22 are invalid or incompatible with Type of Physical Inventory Code reflected in pos. 7.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will screen the violation document against copy of hand scribed input document, check inventory schedules and/or research catalog and catalog changes to ascertain correct NSN/FSC or the compatible Type of Physical Inventory Code.

e. VRC BQ.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code BQ indicates that the Physical Inventory Cutoff Date in pos. 62-64 is other than a numeric 001-365 or is blank.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will obtain correct cutoff date by referring to copy of hand scribed input document and/or other physical inventory records which prompted the inventory cancellation.

f. VRC EK.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code EK indicates that the Type of Physical Inventory Code, pos. 7, is invalid or that the code or the blank entry in pos. 7 is incompatible with the type of inventory to be canceled.

(2) PROCESSING/RESEARCH REQUIRED

In order to determine the proper and compatible Type of Physical Inventory Code (TPIC) processing personnel will screen the violation document against a copy of the hand scribed input document, inventory schedules and/or other related information sources which prompted the inventory cancellation.

g. VRC FC.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code FC indicates that an inventory has been canceled because a DRO is in process. This violation is simply an image of the inventory cancellation document, and its purpose is to notify the Inventory Monitor that an inventory has been mechanically canceled. The violation does not require any correction/reentry.

(2) PROCESSING/RESEARCH REQUIRED

Advise the Storage Activity via telephone/TWX to cancel the inventory. Usually, a DRO eliminates the need for an inventory since the depot must count the item anyway when a DRO is received. If, however, it is determined that the DRO does not eliminate the need for an inventory, initiate a new request for inventory after the DRO has cleared.

h. VRC HQ.

   (1) REASON FOR VIOLATION/ERROR CONDITION

      (a) Violation Reason Code HQ indicates that the control data
elements (NSN, Cutoff Date and Routing Identifier Code) contained in the
input document do not match the Inventory Suspense File in computer for
a nonaccountable storage activity; therefore, cancellation cannot be
effected.

      (b) DIC CK4 transactions containing Management Code E in position
72 will violate, VRC HQ, if the Inventory Control Master File (ICMF)
does not reflect that the DSC initiated inventory was superseded by a
nonaccountable storage activity initiated inventory.

   (2) PROCESSING/RESEARCH REQUIRED

      (a) Processing personnel will determine whether a data entry or
hand scribed error caused the violation by screening reject against copy
of hand scribed input document and/or inventory schedules/records which
prompted cancellation.

      (b) DIC CK4s with Management Code E which match the Inventory
Control Master File (NSN, RIC, ICOD) require processing personnel to
research for violated DIC DJB transactions. If found, correct and
reenter the DIC DJB violation and delete the DIC CK4 violation. If a
DIC DJB violation is not found or cannot be corrected, contact the depot
for clarification (e.g., incorrect Management Code) or to reschedule the
inventory.

   i. VRC UA.

   (1) REASON FOR VIOLATION/ERROR CONDITION

      Violation Reason Code UA indicates that the Routing Identifier
Code (RIC), pos. 67-69 is blank or contains data which is not a valid
RIC of a storage activity and is an indication that a Data Entry or hand
scribed error has occurred.

   (2) PROCESSING/RESEARCH REQUIRED

      Processing personnel will correct location code (RIC) by screening
violation notice against copy of hand scribed input document, inventory
schedules and/or other related information which prompted the inventory
cancellation.

5. REENTRY INSTRUCTIONS

  a. Review remaining data elements contained in violation output to
detect any other invalid data and correct as necessary.

  b. Instructions for reentry of violations is competed by utilizing
the online violation process, SAMMSTEL Verb SVRR, outlined in DLAH
4745.2, Volume I, Part 1, DLA Remote Users Handbook.

6. FLOWCHART

  Flowchart not required.